

**MONTHLY BOARD MEETING
January 4, 2024
2399-90TH AVE., BALDWIN, WI.**

The meeting was called to order by Chairman Douglas Veenendall at 7:00 PM. Present were Supervisors Don L. Johnson and Joseph Kusilek, Clerk James Harer. Absent due to illness was Treasurer Tammie Curtis.

Others: Chris Veenendall, Roxanne Gerhardt, Tom Olson, Joe Gerhardt, Heather Zinda & Mike Curtis.

Don L. Johnson moved to adopt the printed agenda, seconded by Joseph Kusilek and approved by voice vote.

The clerk verified that the meeting was properly noticed by physical and website postings.

The December 2023 board meeting minutes were read. Motion by Don L. Johnson to approve, seconded by Joseph Kusilek, carried.

The January vendor checks were reviewed along with end of the year bank and accounting balances. Motion by Joseph Kusilek to approve vendor checks number 11863-11893 for \$41,708.94. Seconded by Don L. Johnson, carried by voice vote.

A second house has been constructed at 654-230th Ave. in the Town of Baldwin. A letter was sent to the owner by St. Croix County Community Development and copied to the town. The letter required the owner to obtain a privy permit, address the second residence on one parcel and lack of building permit. Since the town has adopted county zoning and the second residence violates that ordinance the county is the lead enforcement authority.

Year-end account balances were reviewed. Pillar Bank accounts totaled \$23,404.12 and Wisconsin Investment Pool funds equal \$17,046.64 for a total of \$40,450.76. That is a reduction of \$74,685.53 from the end of 2022. Joseph Kusilek moved to approve the town contingency funds as follows: Capital Expenditures=\$15,450.76, Minimum operation funds=\$20,000.00 and Funds held for Road Damage Bond=\$5,000.00 for a total of \$40,450.76. Seconded by Don L. Johnson, carried by voice vote.

For the purpose of uniformity and clarity a motion was made by Joseph Kusilek to approve a newly created Fee Schedule for all town charges. Seconded by Don L. Johnson, carried by voice vote. (A copy will be kept with meeting minutes)

Copy of the year end building permits were handed out.

A motion was made by Joseph Kusilek to approve 18 hours of compensation time to Joseph Gerhardt for repair of town truck plow. Seconded by Don L. Johnson. Carried by voice vote.

Road report: There are two county aid culverts scheduled for replacement this spring, a small box culvert has settled on 245th St. and needs AMZ leveling, there are trees on 225th Street north of 80th Ave. that need removal and trimming. A motion by Don L. Johnson to approve purchase of a 55-gallon barrel of hydraulic fluid. Seconded by Joseph Kusilek, carried.

Joseph Kusilek moved to hold a joint Planning Commission and Board meeting, to address issues in our Building Permit Ordinance, on Wednesday, January 17th at 6:30 PM held at the town hall. Seconded by Don L. Johnson, carried.

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(continued)

Motion by Don L. Johnson to authorize St. Croix County Highway Department to preform the needed roadwork on 110th Ave. from 250th to 260th St. as related to our award of LRIP funds for milling and paving that section of town road. Seconded by Joseph Kusilek, carried.

Prochnow Assessing has submitted dates of Monday, April 15th from 3:30-5:30 PM for Open Book and Tuesday, April 30th from 6-8 PM for Board of Review, both held at the town hall. Motion by Don L. Johnson to except those dates, seconded by Joseph Kusilek, carried.

Amish Buggy warning sign has been requested and offered to be paid for by Keith Klanderma. The location would be East Bound, CTH "E" just west of 230th Street. A motion was made by Joseph Kusilek to request the St. Croix County Highway Department to install said sign and the cost be billed to Keith. Seconded by Don L. Johnson, carried.

Motion by Don L. Johnson to authorize Douglas Veenendall and Jim Harer to attend the WTA District #2 training in Eau Claire on March 2nd. This includes the required BOR training. Seconded by Joseph Kusilek, carried.

Public comments: Tom Olson said it would be ok for the town to drive through his field this winter to repair a culvert washout.

Future agenda items: Building permit ordinance, spring cleanup, hall mowing contract.

Motion by Joseph Kusilek to hold the next meeting on Thursday, February 8, 2024, at 7 PM at the town hall. Seconded by Don L. Johnson, carried.

The chair declared the meeting adjourned at 7:43 PM.

(Minutes were read, approved and signed below at the February board meeting)

Douglas Veenendall, Chairman

James Harer, Clerk