

**MONTHLY BOARD MEETING  
DATE: DECEMBER 8, 2022  
2399-90<sup>TH</sup> AVE., BALDWIN, WI**

Open House: Beginning at 5:30 PM the 2023 Comprehensive Plan survey results were reviewed by Nicole Peterson, St. Croix County Community Development. Comments from the Vision Session on October 17<sup>th</sup>, 2022, were reviewed then followed by survey results showing per cent of agreement or disagreement in each area. There were 73 surveys returned.

This portion of the meeting was closed at 6:30. Coffee and cookies were served while the room was picked up and returned to meeting status.

Chairman Douglas Veenendall called the monthly board meeting to order at 6:55 PM. Roll call was taken present were Chairman Douglas Veenendall, supervisors Don L. Johnson & Joseph Kusilek, Treasurer, Ronda Helgeson and Clerk, James Harer.

Others: Kay Harer, Terry Helgeson, Dave Mentink, Tom & Sandra Olson, Vickie Lathe and Joe Gerhardt.

Joseph Kusilek moved to approve the agenda as presented. Seconded and carried.

The Clerk confirmed that the meeting agenda was properly noticed.

The minutes for the November 3, 2022, board meeting minutes were read. Motion by Don L. Johnson to approve. Seconded by Joseph Kusilek, carried.

Account balances and bank statements were reconciled. Motion by Joseph Kusilek to approve vendor checks #11445-11477 in the amount of \$19,869.88. Seconded by Don L. Johnson. Carried.

**SPECIFIC MATTERS:**

**Adoption of 2023 operating budget.** Final figures for the 2023 operating budget were presented to the board. The expense figures have been changed since the November budget hearing to reflect cost for the 2023 Comprehensive Plan, total amounts did not change. Motion by Don L. Johnson to approve the 2023 Operations Budget as presented. Seconded by Joseph Kusilek, carried by voice vote.

**Contingency Fund.** Chairman Douglas Veenendall stated he would like to see the Operations Fund maintained and balance to Capital Expenditures. The clerk will draft the document on that basis for the January meeting when year end balance is known. Current estimates put our cash balance at year end at about \$118,000 which would include ARPA funds.

**2022 road work.** All road work assigned to St. Croix County Highway Department has been completed and billed. Cost of milling/paving have increased and put into question our goals for 2023.

**United Fire.** The chair updated the board on United Fire Department activities. They are still waiting for the Woodville fire truck; hopes are still to pick up in January. Applications are being taken for a new Fire Chief following the passing of Reid Burger. They are hoping to promote internally.

**Building permits** for November included two sheds.

**ARPA** account has not changed. There will be an expenditure report due in April.

**Caucus** for town official nominees will need to be held in January. Motion by Joseph Kusilek to hold the town caucus on Thursday, January 5, 2023, prior to the regular board meeting. Seconded by Don L. Johnson, carried.

**No budget resolutions** were needed.

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(continued)

**60<sup>th</sup> Avenue agreement.** In 2023 there will be a joint mill/pave project with the Town of Eau Galle on 60th Avenue between 270<sup>th</sup> Street and CTH B. A document was prepared to outline the scope and estimated cost of that project. The Town of Eau Galle has already approved and signed the document.

Motion by Don L. Johnson to approve the agreement for the Town of Baldwin. Seconded by Joseph Kusilek. Carried by voice vote.

**Records Ordinance.** Due to the need for record storage space, it is recommended that the town adopt the Wisconsin Municipal Records Schedule. This would allow the town to clear unnecessary records according to a defined schedule.

Motion by Joseph Kusilek to adopt Ordinance #2022-12-8-1 Wisconsin Municipal Records Schedule. Seconded by Don L. Johnson. Carried by voice vote. (Ordinance will become effective upon posting and notice to Wisconsin Historical Society. Copy included with minutes)

**Truck tires.** There is a need for new tires on the towns one-ton maintenance truck. Patrolman Joe Gerhardt obtained several quotes and presented those to the board.

Don L. Johnson moved to approve the purchase of 6 tires from Emerald Tire for cost of \$265/tire installed. Seconded by Joseph Kusilek. Carried.

**DACS.** Dedicated Animal Control Service has presented a new contract for impound services run by them. Joseph Kusilek moved to approve the DACS Impound Agreement upon signatures from both parties. Seconded by Don L. Johnson, carried.

**150<sup>th</sup> Anniversary.** Committee member Don L. Johnson will meet with Heather Zinda and Barbara Zimmerman in December and bring dates and plans to the January board meeting.

**St. Croix Electric** has adopted a mandatory “round-up” policy in their billing process. Though there may be no objection to the concept it does not pose a proper use of taxpayer money. Motion by Joseph Kusilek to utilize the “opt out” option for the towns St. Croix Electric Coop. account. Seconded by Don L. Johnson, carried.

**All-Croix Inspection** two-year service contract expires on January 31, 2023, Inspector, Vickie Lathe was present to answer questions. One option would be to have All-Croix handle accessory building also. Vickie stated that this option is being utilized by more towns due to zoning complexities. All-Croix will be sending out more information on that and will be at our January meeting.

**MOU.** The Memorandum of Understanding with the St. Croix County Clerk’s office is up for its two-year renewal. This MOU outlines cost, and services provided to the town by the county clerk’s office for election printing and WisVote data entry based on town population. Motion by Don L Johnson to approve the MOU for 2023-2024 term. Seconded by Joseph Kusilek, carried.

There were a couple correspondences handed out. No public comments of other chair up-dates.

**Future agenda items:** 150<sup>th</sup> Ann., possible change in meeting days, All-Croix permit contract.

Meeting date for January was set with Caucus on Thursday, January 5<sup>th</sup> starting at 7:00 AM Nicole Peterson requested a date be set for a February review of draft plan statements. Don L. Johnson moved to hold our February board meeting on Thursday, February 9, 2023, at 7 Pm and joint plan committee/board meeting at 6 PM. Seconded and carried.

*(Minutes approved and signed at January 5, 2023 board meeting)*

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Douglas Veenendall, Chairman

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James Harer, Clerk

