

TOWNSHIP OF BALWIN, MONTHLY BOARD MEETING

2933-90TH AVE. Baldwin

February 6, 2020

Doors were open at 6:30 PM for any resident to view the Revised Chapter 15 County Zoning Ordinance material, there were no questions about the revision. Chairman Douglas Veenendall called the meeting to order at 7:00 PM. Supervisors Don L. Johnson, Joseph Kusilek, Treasurer Ronda Helgeson and Clerk James Harer were present.

Others: Tom & Sandra J. Olson, Chris Veenendall, Kay Harer, Larry Spoo, Barbara Zimmerman, Brian Zimmerman, Terry Helgeson, Surveyor Jon Sannentag, Mike Curtis, Thomas Kanten and Tim Simmons.

Motion made to adopt the agenda as printed, seconded and carried.

The January 2020 minutes were read. With no corrections motion made and seconded to approve. Carried.

Financial statements, balances and vendor checks were reviewed. Motion by Don L. Johnson to approve vendor check numbers 10378-10406 for the amount of \$32,275.55. Seconded by Joseph Kusilek, carried. February tax settlements are not known at this time.

Thomas Kanten presented a revised 3-lot CSM that replaced the 4-lot approved earlier, this one does not include a public road. Tom informed the board that Lot 11 was approved by the county as a flag lot, that the driveway from the road to old cul-de-sac location will be a joint driveway and will meet shared driveway standards.

Supervisor Joseph Kusilek moved to approve the resubmitted 3-lot CSM that would include proper separation of all driveways along 115th Avenue, the joint driveway to be constructed to allow suitable access to all emergency vehicles and the deed restriction limiting future development, required in the first CSM, remain in effect. Seconded by Don L. Johnson. Carried by voice vote.

Discussion of revised County Ordinance Chapter 15 took place and rezoning map is to be ready for March.

Dustin Wolvert CSM, Section 28 was presented by Surveyor Jon Sannentag. They wish to build on the 26-acre, Lot 3 which has perked for sanitary permits and would be accessed off 230th St. This also creates a 31 acre, Outlot 2 which will be used as a buffer and rented out for farming; this could also be available to sell off as ag. land in the future. The board stressed the need to keep as much land as possible in agricultural production, so our Farmland Preservation status is preserved. Plan Committee Chair Joseph Kusilek stated that they met and approved this for board adoption.

Supervisor Don L. Johnson moved to approve the presented CSM. Seconded by Supervisor Joseph Kusilek. Carried by voice vote. Two copies of CSM were signed.

Awarding of the MLS grants have been delayed until sometime in March, so our Rose Lane application status is pending.

Joseph Kusilek moved to review the Hall and Collection attendant job descriptions and highway employee evaluation form with final approval next month. Seconded by Don L. Johnson, carried.

Green Touch Lawn has offered a 2020 town hall mowing contract for \$55.00 per mowing plus 3 rounds of fertilizer and weed control application. This is an increase from \$48/mowing during the last 8 years. Don L. Johnson moved to accept the proposal. Seconded by Joseph Kusilek, carried.

The damaged mailbox policy was reviewed. Damage must be made by direct contact from town equipment and repair cost limited to \$75.00. Don L. Johnson moved to adopt as printed. Seconded by Joseph Kusilek, carried.

A policy addressing snow pushed across the road was discussed, the recommendation was to continue sending notices out in the tax statements and on our website while addressing abuses by letter.

The 2019 town financial report is not yet available online, our actual yearend balance was \$39,873.56.

Don L. Johnson moved to keep the same punch amounts for the May 2nd town cleanup day. Seconded and carried.

Treasurer, Ronda Helgeson presented the need for a new laptop computer, present one is not supported and unable to run tax programs efficiently, she felt the cost would be in the \$600.00 range. Don L. Johnson moved to approve the purchase of a lap top computer for the town treasurer. Seconded by Joseph Kusilek, carried.

Chairman has authorized a contract with the county to pick up car killed deer on town road R/W for about \$55 per year. Any resident can report a dead deer on road R/W by calling the non-emergency number and giving them the location.

Building permit procedures were reviewed, the clerk was directed to follow-up on an ordinance to restrict approval on property behind in tax payments or that has zoning violations. Motion by Joseph Kusilek to require building permits for structures built on skids. Seconded by Don L. Johnson, carried.

Town of Baldwin Board Meeting, February 6, 2020 (continued)

There were no correspondences. Public comments: The family of Past Chairman Joseph Hurtgen has asked permission to plant a tree at the town hall in his memory. The entire assembly thought that it would be a good memorial. Discussion was held on the idea of placing memory plaques above the voting booths for Ken Klanderma and Joe Hurtgen.

Chairman Douglas Veenendall updated the board on the continuing efforts by United Fire to collect on car fire calls. It has been increasingly more difficult to collect from insurance companies when they respond to a car accident; these calls are not just for fire but also for extraction, cleanup or traffic control. The amounts due have reached over \$100,000. United Fire in conjunction with legal staff believe an ordinance adopted by its members will correct this problem. They should have these ordinances available this spring.

Future agenda items: Maintenance truck tires and rims, Zoning ordinance and map, building permit ordinance, Fiscal report, 2020 road work, Rose Lane/70th Ave., United Fire ordinance, job description/evaluation form.

Joseph Kusilek moved to have the March board meeting on the 5th at 7:00 PM. Seconded and carried.

Chairman Douglas Veenendall declared the meeting adjourned at 8:05 PM.

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(Minutes were approved and signed March 5, 2020.)

Douglas Veenendall, Chairman

James Harer, Clerk